

**DRAFT**  
**Prince of Peace Episcopal Church**  
**ANNUAL MEETING**  
March 3, 2024

*The Annual Meeting was held following the Sunday morning worship service.  
These minutes will be approved at the 2025 Annual Meeting.*

**Call to order:** Senior Warden Nancy Mortenson called the meeting to order.

**Present in person:** 17 people signed in as present in person.

**Annual Report:** Copies of the 2023 Annual Report were distributed.

**Approval of the Agenda:** The agenda was approved. M/S/P

**Approval of Minutes:** Minutes from the 2023 Annual Meeting were approved with a spelling correction. M/S/P

**Senior Warden's Report:** Nancy Mortenson

1. The bulk of the Senior Warden's report was published in the Annual Report which had been distributed.
2. Nancy encouraged people to read the senior warden's report in the minutes from last year's Annual Meeting because they did a good job of laying out what transpired with our decision to move from Peace Lutheran to St. Paul's Episcopal.
3. She thanked the congregation for their hard work and flexibility and complimented them on their willingness to adapt to new situations.

**Junior Warden's Report:** Nick Fortey

1. Nick thanked everyone who helped with the move and with the garden this past year.
2. He is impressed with how well we work together.

**Treasurer's Report:** Mary Macy

1. Mary presented what she described as an "incomplete" financial report.
2. She complimented the congregation for being faithful pledgers.
  - a. Of the \$88,200 we pledged in 2022, \$81,328.25 was received.
3. Mary said the year-end statements were ready to distribute.
4. She reviewed the Donations Account Balances as of 12/31/23.
5. She distributed a draft budget for the 2024.
  - a. Our expenses will likely be less due to reduced rent and fewer utility expenses at our new location.
  - b. However, our property taxes will be higher and no longer will be offset by income from the cell tower lease which was not renewed.
  - c. The Garden Committee is exploring ideas for reducing the tax burden on our property.

6. Mary continues to have difficulties with the church software which is not printing checks well.
7. Mary's goal is to move to new software next month.
  - a. She plans to use the same Chart of Accounts that St. Thomas uses.
  - b. St. Thomas has a bookkeeper who can be a resource to us.

**Questions and Answers:** The meeting was then opened up for questions from congregation.

1. Mary Knutsen expressed concern about updating the process for getting deposits to the bank. The BAC is working on it.
2. Bill Dalton noted that the budget is predicated on a ½ time position for a priest. Is St. Thomas willing to do the other ½? Mary Macy said that is still their intent although they are currently dealing with some unexpected building expenses.
3. Nancy reported that to date, two candidates have been considered but neither worked out. The Rev. Chris Craun, the Diocesan Missioner for Thriving Congregations, is currently on family leave. Once she returns, we will be in contact regarding resuming the process and hopefully calling a candidate.

**Recognition of Outgoing BAC members:** Nancy Mortenson

1. Nancy expressed appreciation to the three outgoing BAC members: Nick Fortey, Ann McBride, and Sue Rembert.

**Election of BAC members, delegates, and alternates:**

The following slates of candidates were announced and elected to serve

1. BAC three-year terms: Steve Buresh, Diana Rainey and Katrine Smith M/S/P
2. Delegates to convention: Marcia Kelley and Mary Knutsen M/S/P
3. Alternate delegates: Ann McBride and Diana Rainey M/S/P
4. It was noted that the diocesan convention will be in-person in Salem this fall.

**Closing Thoughts from the Senior Warden:** Nancy Mortenson

1. When the BAC made the difficult decision to eliminate the Parish Administrator position, many responsibilities fell to volunteers.
2. We need more help to keep this "scrappy" little parish moving forward.
3. Thanks were expressed to everyone who is stepping up to help.

**Announcements:**

1. BAC meetings are moving from the third Wednesday to the third Sunday after church.
2. After BAC minutes are approved, they will be emailed to the congregation.

**Closing Prayer:** The Rev. Linda Wood

**Adjournment:** Motion to adjourn M/S/P

Minutes submitted by Barbara Ross, clerk