

APPROVED
Prince of Peace Episcopal Church
ANNUAL MEETING

February 5, 2023, 12:00 p.m.

*The Annual Meeting was held following the Sunday morning worship service.
These minutes were approved at the 2024 Annual Meeting.*

Call to order: Senior Warden Marcia Kelley called the meeting to order at 12:05 p.m.

Present in person: 21 people signed in as present in person.

Present on Zoom: No one participated on Zoom.

Opening prayer: Marcia opened with the *Prayer for the Unity of the Church* from the BCP.

Annual Report: Copies of the 2022 Annual Report were distributed.

Approval of Minutes: Minutes from the 2022 Annual Meeting were approved with a spelling correction. M/S/P

Senior Warden's Report: Marcia Kelley

1. The bulk of the Senior Warden's report was published in the Annual Report which had been distributed.
2. Marcia shared the following updates concerning a possible new vicar:
 - a. Last Wednesday, the BAC voted unanimously to make an offer to the candidate we are hoping to share with St. Thomas, Dallas.
 - b. St. Thomas also voted unanimously to offer a contract to this candidate.
 - c. A Covenant of Ministry has been shared with the candidate.
 - d. The candidate has already met with Bishop Diana.
 - e. We are consulting with The Rev. Chris Craun, diocesan Missioner for Thriving Congregations, at each step of the process.
3. Due to our ever-increasing lease payment, the BAC is exploring a possible move from our present location.
 - a. Options are being explored, but no decision has been made.
 - b. An all congregation-meeting will be held to explore our fears, hopes, and dreams.
 - c. Continued updates will be announced in church and printed in the monthly newsletter.

Junior Warden's Report: No report for this meeting.

Fiduciary Matters: Mary Macy

1. 2022 was an interesting year with both financial and personal challenges.
 - a. After the difficult decision was made to eliminate the parish administrator position, several people left Prince of Peace taking their gifts and resources with them.

- b. Those who remain at Prince of Peace have been very faithful in their giving.
- 2. Mary distributed a draft budget showing what it will cost to have a priest-in-charge for nine months in 2023.
 - a. The proposed budget shows a deficit of \$6800.
- 3. Mary has been in conversation with the Rev. Chris Craun of the Bishop's Staff.
 - a. Chris+ recommends we pay the shortfall from our savings for this year.
 - i. Mary says we have two generous unrestricted bequeaths that could be used for this purpose.
 - b. Chris+ recommends that we, together with St. Thomas, Dallas, apply for a multi-year grant from the Episcopal Bishop of Oregon Foundation (EBOF) to support this shared clergy position.
 - i. EBOF was established in the 1950's to support activities in the diocese.
 - ii. The fund languished for years.
 - iii. In 1971 EBOF received a generous bequest of stock from the Wheeler family.
 - iv. EBOF has continued to grow and now accepts grant applications to fund ministries and initiatives in the Diocese of Oregon.
 - v. Grants applications are received every quarter. The next opportunity will be in April.
- 4. Another possibility for reducing expenses would be to move to a less expensive location.
 - a. As Marcia mentioned in her Senior Warden's report, the BAC is actively exploring this option.
- 5. Prince of Peace needs a new financial software program.
 - a. The current program is old and cumbersome to use.
 - b. Since the elimination of the parish administrator's position Mary has been trying to do everything.
 - c. Something similar to QuickBooks for Churches would enable volunteers to do more of the work with pledges and accounts payable.

Questions and Answers: The meeting was then opened up for questions from congregation.

- 1. Do we have to be in West Salem?
 - a. No. Bishop Diana has agreed to a change in the bylaws that would allow us to temporarily locate in another location.
 - b. A Bylaws Committee has been appointed and is working on the necessary changes that will then need to be approved by the BAC.
- 2. How will we decide where to move?
 - a. The BAC has appointed two committees: one to check out possible temporary locations and another to explore the possibility of moving to our property off Brush College Road.
 - b. Things being considered are cost, central accessible location, ample parking, etc.
 - c. Bishop Diana is excited about our willingness to move forward.
 - d. A congregational meeting will be held before any final decisions are made.

3. What if we have questions about sharing a priest?
 - a. Our current relationship with St. Thomas is strong and there will be ongoing communication with both the new priest and with St. Thomas to work out the details.
 - b. We will continue to consult with the diocese for help and advice.
4. What is the process for approving the budget?
 - a. The budget is approved by BAC and presented to the congregation.

Election of BAC members, delegates, and alternates: In accordance with our bylaws, the Nominating Committee made up of outgoing BAC members announced the following members have agreed to stand for election:

1. Delegates to convention: Mary Knutsen and Marcia Kelley
 - a. It was noted that Mary Macy already has a vote at convention as a member of the Diocesan Council.
2. Alternate delegates: Ann McBride and Diana Rainey
3. BAC three-year terms: Rachel Bertoni, Mary Knutsen, and Barb Barb
 - a. It was noted that Barb Barb had a conflict and was unable to attend the annual meeting in person, but she has agreed to serve.
4. BAC one-year term: Ann McBride
 - a. It was noted that this slate will bring the number of BAC members to nine, with a three-year rotation for each group of three.
5. Since no additional people were nominated from the floor, the Nominating Committee's report was accepted unanimously.

Closing Thoughts:

1. Senior Warden Marcia Kelley expressed thanks to Diana Rainey for her years of service on the BAC.
2. Looking around the room, BAC member Bill Dalton noted that everyone is contributing time, energy, and thoughtfulness.
3. Junior Warden Nick Fortey expressed appreciation to everyone for stepping up.
4. Thanks were expressed to The Rev. Linda Wood for being with us today.

Closing Prayer: The Rev. Linda Wood

Adjournment: Motion to adjourn M/S/P. Followed by a potluck.

Next Meetings:

1. The Annual Meeting will be held in February of 2024.

Minutes submitted by Barbara Ross, clerk