

Bishop's Advisory Committee Meeting Minutes
Prince of Peace Episcopal Church
April 20, 2022 (6pm)
Meeting was held hybrid (in person and Zoom)

Present: Fr. Steve Ellis, Marcia Kelley (Senior Warden), Mary Macy (Treasurer), Nick Fortey, Diana Rainey, Sue Rembert, Rachel Bertoni

Guests: Charlie Rembert

Apologies: Barb Ross (Clerk); Bill Dalton

Bible Study: Nick Fortey led Bible study (Jeremiah 31:1-14)

Opening Prayer: Fr. Steve

Approval of the prior meeting minutes: Meeting minutes from 3/6/22 [BAC meeting] and 3/27/22 [congregational forum on the possibility of sharing a priest] were approved (M/S/P)

Approval of Agenda: The agenda was approved (M/S/P)

Reports

- **Interim Vicar:** Fr. Steve will be on vacation from Monday May 16 through Sunday May 29, returning on Monday May 30. Three new folks will be training on how to run Zoom church. Easter Service went well; good feelings about inviting Peace Lutheran to worship with us on Good Friday.
- **Senior Warden:** Marcia will be on vacation May 12-17, and May 19-24. She has talked with the Rev. Chris Craun about the possibility of POP sharing a priest with another small church in the area and there will be a meeting facilitated by Chris with POP and three other local churches on May 18. Marcia will attend and two more representatives from POP should join, Barb Ross has agreed to attend (due to role on Profile Committee) and BAC agreed that Ray B. should be asked (Steve B. as backup if Ray declines). We need to fill vacancy on BAC; discussion of names (Ray has declined) BAC agreed Steve B. should be asked if he will return, or Ann if Steve declines. We need a Junior Warden; agreed to table this matter until next month when the BAC was filled in and Bill Dalton could be present.
- Marcia reported that the property easement that had been discussed at prior BAC meeting is moot-developer got access through another route.
- **Junior Warden:** n/a
- **Treasurer:** Mary Macy Musician fees are going up modestly to \$125 for Sundays, \$100 for special services; payment of new fees approved (M/S/P). Presented financials. Treasurer's Report was accepted. (M/S/P)

Old Business

- BAC members struggling to use DropBox to access agenda materials
- Former Junior Warden's report on signage for property: further discussion of cost-effective means to identify property ownership and need to conform signs to City of Salem requirements. Discussed that this project might be best handled by the new Junior Warden, when one is identified.
- FYI: signatures on the operating account will be updated
- **New Business**
- Security of building:
 - Two or more individuals slept in the church and used the parish hall; likely the door from the narthex to the courtyard was not properly locked. The door has dry rot above it and there is evidence of prior attempts to repair it so that it shuts properly. The closet door in the parish hall was forcibly opened and the lock needs to be repaired. Nothing appears to have been stolen. There was vomit and cooking detritus in the church which Fr. Steve and Steve B. cleaned up.
 - Mary Macy reported that when she has left the building at night, there have been individuals apparently in their cars, seemingly spending the night in the parking lot. She has felt unsafe walking out to her car.
- Signs for the church: we need updated signs for the doors/windows of the church stating when the office is open
- May BAC needs to be moved from the third Wednesday, since there is the meeting with other churches on May 18 about the possibility of sharing a priest. Meeting will be held May 11 (second Wednesday)
- We are trying to find dates for a BAC retreat. Fr. Steve is attempting to coordinate an evening and full day (Fri-Sat) that we can meet together at the church.

Action Items

- Fr. Steve to talk with Pastor Joe (Peace Lutheran) regarding building security, including whether Peace Lutheran is aware of individuals sleeping in the parking lot, and the repairs needed on the door from the narthex to the courtyard and parish hall closet.
- Marcia to talk with Ray and Barb about participating at May 18 meeting with Rev. Chris Craun
- Diana to talk with identified individuals about joining the BAC (Steve B. or Ann)

Adjournment/Closing Prayer Marcia Kelley (Senior Warden)

Respectfully submitted by Rachel Bertoni