

Bishop's Advisory Committee Meeting Minutes
Prince of Peace Episcopal Church
January 19, 2022 (6pm)
Meeting was held on Zoom

Present: Fr. Steve Ellis, Mary Knutsen (Senior Warden), Massimo Brofferio (Junior Warden), Susan McNaught (Clerk), Mary Macy (Treasurer), Steve Buresh, Nick Fortey, Diana Rainey, Rachel Bertoni
Guests: The Rev. Chris Craun (Missioner for Vital Congregations and Transitions), Barb Ross

Bible Study: Nick Fortey led Bible study

Opening Prayer: Fr. Steve

Approval of the prior meeting minutes: Meeting minutes from 12/15/21 were approved (M/S/P)

Approval of Agenda: The agenda was approved (M/S/P)

The Rev. Chris Craun

Chris Craun introduced herself and explained her role as Missioner for Vital Congregations and Transitions; she discussed a recommended resource for the BAC "Reclaiming Jesus" about conversations and civil discourse.

Reports

- **Interim Vicar:** Annual reports will be posted early for perusal before the Annual Meeting; Fr. Steve intends to share with the BAC at a future date a practice called "Abundant Decision Making"
- **Senior Warden:** Marcia Kelley, the Parish Administrator, the Treasurer and the Senior Warden met previously to discuss how the outreach and fundraising committees can work together with greater effect, including spreading out efforts across the entire year and not having events at the same time.
- **Junior Warden:** The Junior Warden made a detailed presentation regarding the property and church:
 - Recommends better tracking of the keys for the pump house door and possible structural improvements to reduce break in attempts on the door
 - Recommend addressing mud and safety issues on the property caused by people driving on the property by installing either fencing (estimates \$9-15K) or parking blocks to prevent access (estimates approx. \$1500)
 - Recommends that the BAC consider need for signage on the property to warn off trespassers, which is becoming more salient as the new construction is beginning adjacent to our property and the parcel next to the hair salon has been sold (presumably additional construction to follow).

- There was extensive discussion about whether the property needs to be surveyed again as there are no surveyor's marks visible on the property
- Garden Committee is asking about an email address (Rachel working with Gina on this) and possibly a voicemail, both that are Spanish-English bilingual
- Church cleaning on January 29
- **Nominations Committee:** the Clerk reported on the results of the nomination committee's work with soliciting recruits for the BAC vacancies coming up. Nick Fortey and Massimo Brofferio (Junior Warden) are willing to run again; Sue Rembert, Elaine Laizure and Marcia Kelley are willing to run for vacancies.

Fiduciary

The Treasurer reminded BAC that there will be a special budget meeting at 6:30pm on January 26; our 2022 project income and expenses and pledge history will be mailed to the congregation tomorrow to inform that discussion

Old Business Steve Buresh reminded all that videos of Bishop Diana's convocation address was online; Fr. Steve intends to use it as a homily in an upcoming service

New Business None

Action Items

- Carry forward the Junior Warden's recommendations about the property to another meeting when they can be fully considered.
- There will be a special budget meeting for the entire congregation on January 26, 2022 in the evening to discuss the expected budget shortfall.

Adjournment/Closing Prayer Fr. Steve

Respectfully submitted by Rachel Bertoni