

Prince of Peace Episcopal Church
BISHOP'S ADVISORY COMMITTEE MEETING
October 19, 2022

The meeting was held in-person and on Zoom.
Supper was served and the meeting was called to order at 6:30 pm.

Present in-person: Steven Ellis, Interim Vicar; Marcia Kelley (2025), Sr. Warden; Mary Macy (2025), Treasurer; Diana Rainey (2023); Barbara Ross (Clerk)

Present on Zoom: Nick Fortey (2024), Jr. Warden; Rachel Bertoni (2023); Bill Dalton (2025); Sue Rembert (2024). (Sue left at 7:30 to attend her granddaughter's concert.)

Opening prayer: Steve+

Approval of Minutes:

1. Minutes from the Sept. 28 meeting were approved with a later correction. M/S/P
2. Minutes from the special Oct. 5 meeting were approved. M/S/P

Agenda: Additions to the agenda included:

1. Stewardship (added to Fiduciary)
2. Christmas Day service

Interim Vicar's report:

1. Steve+ announced that Derek Taylor died unexpectedly this morning of a massive heart attack. He was transported from Stayton to Portland but they were unable to do surgery. Steve+ was present with the family at the hospital. Mary Knutsen and Ann have had contact with the family. They are still reeling but will be in touch. Sue offered Book Club to help.
2. Steve+ passed out the POP Meeting Guidelines that were adopted April 16, 2021. He requested that members review them at the next meeting.
3. We have invited Peace Lutheran to worship with us on Thanksgiving Eve. We will not have Eucharist. Pastor Joe will preach.
4. Since Christmas is on a Sunday this year, Steve+ will check with the congregation to see if there is interest in having a service on Christmas Day.

Senior Warden's Report:

1. Property
 - a. Marcia announced that No Trespassing signs have been posted.
 - b. The people that had been camping on the property have left.
 - c. Marcia asked if we should send a letter to the City of Salem giving them permission to enforce the No Trespassing ban. Consensus was yes. Marcia will follow up.
 - d. Mary suggested we post a list of resources where people needing help can go for assistance. Marcia agreed to follow up.
2. Marion-Polk Food Share
 - a. Marcia asked if we would like to resume volunteering monthly at the Food Bank.

- b. Consensus was yes. Marcia will approach Ray to see if he is willing to organize.
 - c. Rachel requested we change the date so that it does not conflict with BAC.
- 3. Outreach
 - a. Marcia, Mary Knutsen, and Father Steve agreed that St. Francis Family Housing would be our outreach project for November. The Ingathering will be on December 4.
 - b. The goal is to have an outreach project each month without conflicting projects.

Junior Warden: No report at this time.

Fiduciary Matters:

- 1. Treasurer's Report
 - a. Mary distributed the Treasurer's Report for the General Fund and the Consolidated Fund Activity Report. The Donation Report is not ready.
 - b. We are 75% through the year and Mary believes our pledge income (actual plus faith) is even with last year.
 - c. If our former parish administrator files for unemployment, we will receive a bill from the diocese.
 - d. Mary is still working on reconciling some of the items. Steve+ said at some point we will need to declare it and move forward with an audit.
- 2. Stewardship
 - a. Sue reported that the Stewardship campaign will kick-off on Sunday, November 6. Theme will be "Alleluia, Alleluia, Give Thanks to the Risen Lord." She has been working with Steve+ and Diana on plans.
 - b. Mary has put together a letter and some pie charts of possible financial scenarios for a priest-in-charge. Mary Knutsen is working on the pledge cards.
 - c. Goal is to have the packets ready next week so people can pick them up after church. Remainder will be mailed. Sue would like to mail to both members and friends of Prince of Peace. Steve+ requested some extra packets be kept handy in the office.

Old Business:

- 1. Garden Committee
 - a. After Harriet's resignation, Jeanne and Barb agreed to co-lead the Garden Committee to the end of the year. They are ready to step down. New leadership is needed.
 - b. Under the Garden Committee guidelines that were adopted last year, the BAC appoints the chair and the chair recruits additional members.
 - c. Possible candidates were suggested. Marcia will follow-up.
- 2. Lease negotiations
 - a. Mary shared information on the square footage of Peace Lutheran's buildings and property compared to what the City of Salem is using to calculate our impervious surface fee. It appears we may be paying more than our fair share which is a point that could be raised in our lease negotiations with Peace Lutheran.

- b. It also was noted that members of Prince of Peace have contributed significant volunteer hours doing yard work.
- c. Once all the figures have been received from Mary, Rachel will write the first draft of our response.

New Business:

1. Sharing a priest with St. Thomas
 - a. A joint BAC meeting with St. Thomas will be held Tuesday, Oct. 25 at 6:00. It will be led by The Rev. Chris Craun, Diocesan Missioner for Thriving Congregations.
 - b. Ray Berhorst has also been invited to attend as part of his work with the "Three-Church Committee."
2. Keeping in touch with formerly active members
 - a. Marcia suggested we find ways to keep in contact with people who have been active members of Prince of Peace in the past.
 - i. Putting up posters at Capital Manor inviting people to attend church on Zoom with us. Marcia will ask Char to design.
 - ii. Making some personal calls. Marcia has been in contact with George Gray. Diana volunteered to contact Theresa McKinley.
3. Health Care for All Oregon
 - a. It is time to renew our \$100 membership in Health Care for All Oregon.
 - b. Bill Dalton serves on the Marion-Polk board and is our contact person.
 - c. We will be voting on an important Health Care ballot measure in November.
 - d. Rachel expressed concern that we be sensitive to individuals in the congregation who may not want the church to get involved in issues seen as political.
 - e. Steve+ clarified that because this is a non-partisan issue, churches can share information and advocate. He reminded us of our gospel mandate to care for one another.
 - f. Ideas included putting information in the newsletter, distributing flyers, holding a forum, and holding a neighborhood meeting in order to provide some much-needed respectful community discussion.
 - g. Motion was made to renew our membership. M/S/P
4. Ecumenical Ministries of Oregon (EMO)
 - a. Marcia proposed that we officially join Ecumenical Ministries of Oregon. Cost is \$125 per year. The Diocese of Oregon and several other congregations are members.
 - b. EMO is doing excellent work in areas such as houselessness, youth, immigration, refugees, etc.
 - c. Joining is a good way to show our support and to get our name out.
 - d. Rachel asked that we make sure all voices are heard by supporting a wide variety of outreach activities.
 - e. Steve+ suggested we advertise our yearly activities so people are better aware of the breadth of outreach we support.
 - f. Motion was made to officially join Ecumenical Ministries of Oregon. M/S/P

5. Advertising in Polk County Observer
 - a. Ann and Rachel agreed to follow-up on this.

Action Items:

1. Steve
 - a. Share Meeting Guidelines in preparation for next month's meeting
 - b. Ask congregants whether to have a Christmas Day service.
2. Sue
 - a. Follow-up with Derek's family
3. Barb
 - a. Correct unemployment reference in last month's minutes.
4. Marcia
 - a. Contact City of Salem regarding enforcement of No Trespassing on the property.
 - b. Post list of resources for people who need help.
 - c. Contact perspective chair of the Garden Committee
 - d. Contact Ray about reengaging with monthly volunteer night at MPFS.
 - e. Renew membership in Health Care for All Oregon
 - f. Join Ecumenical Ministries of Oregon
 - g. Make EMO voter's guides available
 - h. Ask Char to design poster for Capital Manor.
5. Bill
 - a. Make an announcement about Measure 111.
6. Mary
 - a. Continue work on reports
 - b. Get statements out.
7. Mary/Diana/ Sue
 - a. Finalize stewardship plans and mailings
8. Mary/Rachel/Marcia
 - a. Respond to Peace Lutheran regarding lease.
9. Diana
 - a. Contact Theresa McKinley

Next Meetings:

1. The joint BAC meeting with St. Thomas will be held on Oct. 25 at 6:00 at Prince of Peace.
2. The next regular BAC meeting will be held on Nov. 9 which is a week early due to Father Steve's surgery.

Good of the Order

1. Marcia has contacted Father Tony Petrotta to serve as our supply priest on Nov. 20.
2. Bill expressed thanks for a good meeting and for how well the Zoom worked.

Adjournment: The meeting was adjourned.

Closing prayer: Diana led the closing prayer.

Minutes submitted by Barbara Ross, clerk